



**REQUEST FOR PROPOSALS (RFP)**

**STATE OF MARYLAND  
DEPARTMENT OF HUMAN RESOURCES  
AUTOMATED FISCAL SYSTEM (AFS) MODERNIZATION PROJECT  
OTHS/OTHS-17-013-S N00R7400021**

**AMENDMENT NO. 2**

**January 18, 2017**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in bold (i.e. word), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

**1. Revise RFP Section 3.3.4.C as follows:**

C. Facilitate ~~data~~ **the migration of all data** from the legacy AFS application into the new AFS application.

**2. Add the following subsection to RFP Section 3.3.16, Configuration/integration of the new AFS:**

**3.3.16.1** **The Contractor shall, in conjunction with DHR, perform business process analysis of DHR's current business processes and assist in the creation of 'to be' processes for the new AFS system. The Contractor shall provide technical leadership and guidance to DHR regarding the solution's impact on and improvement of DHR's business processes.**

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter (see RFP §§ 1.18 and 4.2.2.3). Should you require clarification of the information provided in this Amendment, please contact me via email at [dapheny.mccray@maryland.gov](mailto:dapheny.mccray@maryland.gov) or by telephone at (410) 767-7068.

By:  
*Dapheny McCray*  
Dapheny McCray  
Procurement Officer

Issued: January 18, 2017

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